



**HOUSEKEEPER
PERMANENT PART-TIME POSITION**

WORKING 17-24 HOURS PER WEEK, INCLUDING ALTERNATE WEEKENDS

We are the largest freestanding palliative care residence in Canada with 23 beds, serving the needs of our community. We offer quality end of life care for patients and their families.

We are looking to recruit a Housekeeper to fill a permanent part-time position. Candidates must be available to work alternate weekends.

ROLE PURPOSE:

Reporting to the Facility Manager, the Housekeeper is responsible for performing housekeeping duties within the Teresa Dellar Palliative Care Residence. The primary goal is to assist in keeping the Residence clean, safe and clutter-free as an effective housekeeping service greatly reduces workplace hazards. In addition to the housekeeping tasks, the candidate may also be responsible for laundry-related activities.

PRIMARY RESPONSIBILITIES:

- Pro-active in ensuring that safety is maintained during all cleaning processes.
- Respect health and safety measures such as WHMIS, hand hygiene, use of gloves and masks
- Respect the schedule, work plans, and cleaning methods including the disinfection of an isolation room
- Ensure that all equipment is used, cleaned and stored in an appropriate manner
- Advise superior of any abnormalities or defective equipment
- Empty garbage containers
- Clean up any mess or spill
- Vacuum carpets
- Dust, clean, wash, disinfect, polish any furniture, counters, walls, ceiling, mirrors, accessories, and equipment
- Sweep and mop floors
- Manipulate and dilute products according to manufacturer's recommendations
- Clean and disinfect patient wheelchairs and walkers
- Pick up cigarette butts outside and empty ashtrays as necessary
- Fill dispensers with toilet paper, hand towels, and antiseptic soap
- Maintain exterior spaces such as patios, entrances, walkways
- Perform snow removal of emergency exits as well as the clearing and salting of walkways
- Load housekeeping laundry into washer at the end of the shift

GENERAL QUALIFICATIONS:

- The ideal candidate will have previous experience in housekeeping, ideally in a healthcare setting
- Attention to detail, neat and thorough organized, methodical, and autonomous
- Sensitive to patient needs and their environment
- Able to provide guidance to volunteers and students
- Good physical shape, capacity to lift, pull and push weight
- Flexibility
- Professionalism
- Maturity
- Diplomacy and discretion

Please send your CV by to careers@tdpcr.ca . Thank you for understanding that we are only able to contact those candidates who are selected for an interview.